

summer

COMPUTER CLASSES



Computer Class Schedule

Social Networking for Businesses and Creatives (Lecture)

Tuesday, June 25 at 6pm
Tuesday, July 30 at 10am

Twitter (Lecture)

Wednesday, July 17 at 10am

LinkedIn (Lecture)

Wednesday, July 24 at 10am
Tuesday, July 30 at 6pm

Facebook (Lecture)

Wednesday, July 31 at 10am

Kindle Fire: Beyond the Basics

Tuesday, July 9 at 6pm

iPad

Tuesday, June 11 at 10am

Digital Media

Tuesday, July 2 at 10am

OneClickDigital

Wednesday, May 15 at 7pm

Zinio

Wednesday, May 22 at 7pm

Windows 8 Basics

Wednesday, June 12 at 10am
Tuesday, June 18 at 6pm
Wednesday, July 10 at 10am

Microsoft Word: Basics

Wednesday, June 26 at 10am

Excel 2007: The Basics

Wednesday, June 19 at 10am
Tuesday, July 2 at 6pm

Photos with Picassa

Tuesday, July 16 at 10am

Computer Basics

Are you just starting to use a computer or wanting to keep up with the ever changing digital horizon? These classes are for users wanting to improve their basic computer skills and for those just starting out.

Keyboarding & Mouse Skills

Wednesday, May 1 at 7pm
Instructor: Nancy

Navigating the Desktop

Tuesday, June 18 at 10am
Instructor: Nancy

Searching the Internet

Wednesday, May 8 at 7pm
Instructor: Nancy

eMail: The Basics

Tuesday, July 9 at 10am
Instructor: Nancy
Tuesday, July 23 at 6pm
Instructor: Tiara

1-on-1 Assistance

We offer training for new computer users taught at your level. Sessions generally last one hour and can be scheduled at your convenience.

To register for these classes or schedule a 1-on-1 appointment, please call us at 319.753.1647 or visit us at the Help Desk.



Burlington Public Library

210 Court Street
Burlington, IA 52601
319.753.1647
www.burlington.lib.ia.us

Requirements for These Classes: Must be comfortable using a keyboard and mouse. You must also have an active email address.

Excel 2007: The Basics

Wednesday, June 19 at 10am

What is Excel? Excel is an electronic spreadsheet program that can be used for storing, organizing and manipulating data. This class will introduce you to the basics.

Instructor: Mallorie

Tuesday, July 2 at 6pm

Kindle Fire: Beyond the Basics

Tuesday, July 9 at 6pm

Do you own a Kindle Fire? If you do, come to this class to learn how to checkout eBooks and audio books from the library. **Please have your Amazon account information as well as your library card.**

Instructor: Tiara

Facebook (Lecture)

Wednesday, July 31 at 10am

Learn to better connect with colleagues, friends and family as well as to organize and schedule your status updates.

Instructor: Mallorie

Microsoft Word: The Basics

Wednesday, June 26 at 10am

Learn the basics of Microsoft Word.

Instructor: Tiara

Twitter (Lecture)

Wednesday, July 17 at 10am

Learn to schedule your tweets, connect with others and use #hashtags to discover the latest information on any topic.

Instructor: Mallorie

iPad

Tuesday, June 11 at 10am

Learn how to use apps, manage your music and videos, mobile printing, and how to access the library's digital resources. This class will include some tips and tricks for your iPad, as well as some free apps. Please bring your iPad with you.

Instructor: Lois

Social Networking for Businesses and Creatives (Lecture)

Tuesday, June 25 at 6pm

Learn how to make different social networking platforms work for you and how to create a social media marketing schedule.

Instructor: Mallorie

Tuesday, July 30 at 10am

LinkedIn (Lecture)

Wednesday, July 24 at 10am

Join the library for a class on the professional network LinkedIn. Make a powerful online resume, find groups to make professional connections and be the first to find excellent employment opportunities.

Instructor: Samantha

Tuesday, July 30 at 6pm

Digital Media

Tuesday, July 2 at 10am

Learn how to use Zinio, OneClickDigital, and Wilbor on your device(s) through the library.

Instructor: Lois

OneClickDigital

Wednesday, May 15 at 7pm

Learn how download free audio books for your mobile devices and eReaders. OneClickDigital is multi user friendly which means no lines, no fees, no return dates. Gain free access to amazing stories to listen to in the gym, car or kitchen.

Instructor: Samantha

Zinio

Wednesday, May 22 at 7pm

Read your favorite magazines on your phone, eReader or device. Free unlimited checkouts of magazines through Zinio are fast and easy. You can set up your device to receive new issues automatically and can keep copies as long as you like.

Instructor: Samantha

Windows 8 Basics (Lecture)

Wednesday, June 12 at 10am

Wednesday, July 10 at 10am

Talk about hacks and tips for Microsoft's new operating system including basic navigation.

Instructor: Samantha

Tuesday, June 18 at 6pm

Photos with Picassa

Tuesday, July 16 at 10am

In this class you will learn how to upload and edit your photos in Picassa.

Instructor: Lois

Bring Your Own Lunch n' Learn

Instructor: Lois

Mobile Printing

Monday, May 6 at 12:30pm

Learn about the library's mobile printing services.

Show and Tell

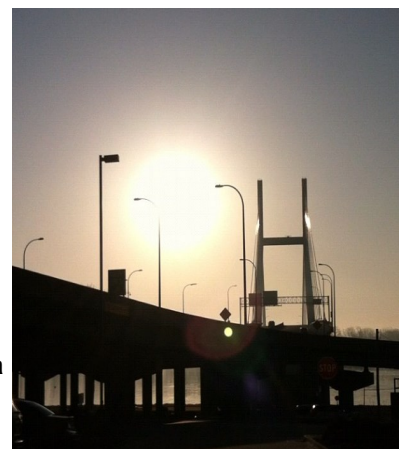
Monday, May 13 at 12:30pm

Bring in your own device and tell others about it.

Library Resources

Monday, May 20 at 12:30pm

Learn about the library's online resources.



InfoBytes

Mondays at 4:00pm in the lobby

Do you have a quick computer or eReader question and can't make it to one of our computer classes? You should try InfoBytes! Our IT Manager will be in the lobby on Mondays to help you with your quick questions.

